

**AUTUMN BUILDERS LIMITED**

**29A, WESTON STREET, 2<sup>ND</sup> FLOOR, ROOM NO. B3, KOLKATA – 700 012.**

**NOTICE TO MEMBERS**

**NOTICE is hereby** given that the **12th Annual General Meeting** of the Shareholders of **Autumn Builders Limited** will be held on **Monday, 28<sup>th</sup> day of December, 2020** at 11:00 AM at 29A, Weston Street, 2nd Floor, Room No. B3, Kolkata-700 012, West Bengal to transact the following business,

**ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2020 including the Balance Sheet as at March 31, 2020 and the Statement of Profit and Loss for the year ended on that date together with the Report of the Board of Directors and Auditors thereon.
  
2. To Approve re-appointment and remuneration of Mr. Deepak Kumar Singh (DIN: 03053786) as, Managing Director.  
To consider and, if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:  
“**RESOLVED THAT** pursuant to the provisions of Section 156(6), 196, 197, 198 and any other applicable provisions, if any, of the Companies Act, 2013, the relevant rules made there under read with Schedule V of the said Act (including any statutory modifications and reenactment thereof, for the time being in force), consent of the members of the Company be and is hereby accorded for the reappointment of Mr. Deepak Kumar Singh (DIN: 03053786) as, Managing Director of the Company, on the terms & conditions and remuneration as set out below:  
(A) SALARY: Rs.3,00,000 per annum.

Regd. Office:  
29A, Weston Street, 2<sup>nd</sup> Floor  
Kolkata, West Bengal  
India – 700 012

Date: 26<sup>h</sup> November, 2020

**By Order of the Board of Directors**

**Deepak Kumar Singh  
(Director)**

## Notes:

- a) A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of him and a proxy need not be a member of the company.
- b) Proxy form duly stamped and executed in order to be effective, must reach the Registered Office of the Company not less than 48 hours before the time of commencement of the Annual General Meeting.
- c) Corporate Members are requested to send to the Registered Office of the Company a duly certified copy of the Board Resolution, pursuant to Section 113 of the Companies Act, 2013, authorizing their representative to attend and vote at the Annual General Meeting.
- d) Members / proxy holders are requested to bring their attendance slip duly signed so as to avoid inconvenience.
- e) The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
- f) Additional details in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting are annexed hereto. The Directors seeking appointment/re-appointment have furnished the requisite consent and/or declaration for their appointment/re-appointment.
- g) The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 22<sup>nd</sup> December 2020 to Monday, 28<sup>th</sup> December 2020(both days inclusive).
- h) Members desiring any information on the Accounts of the Company are requested to write to the Company at least 3 days in advance so as to enable the Company to keep the information ready.
- i) Members are requested to notify immediately any change in their address to the Company to Registrar & Share Transfer Agent of the Company, M/s. Bigshare Services Pvt. Ltd. At 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri (East), Mumbai - 400 059 their Folio Numbers, Shareholders holding shares in dematerialized form are requested to address all their correspondence to their respective Depository Participants.
- j) Shareholders are requested to quote Registered Folio Number in all the Correspondence with the Company.
- k) The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date (record date) of **December 21, 2020**.
- l) The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / depositories as at closing hours of business, on or before **27<sup>th</sup> November, 2020**.

- m) A copy of this notice has been placed on the website of the Company.
- n) The notice of the General Meeting and Annual Report of the Company is uploaded on the website of the company [www.autumnbuilders.in](http://www.autumnbuilders.in).

**o) Voting through electronic means**

Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide members facility to exercise their right to vote at the Annual General Meeting (AGM) by electronic means and the **business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM (“remote e-voting”) will be provided by National Securities Depository Limited (NSDL).**

The Company has approached NSDL for providing e-voting services through our e-voting platform. In this regard, your Demat Account/Folio Number has been enrolled by the Company for your participation in e-voting on resolution placed by the Company on e-Voting system.

The Notice of the Annual General Meeting (AGM) of the Company inter alia indicating the process and manner of e-Voting process along with printed Attendance Slip and Proxy Form can be downloaded from the link <https://www.evoting.nsdl.com> or [www.autumnbuilders.in](http://www.autumnbuilders.in).

**The e-voting period commences on 25<sup>th</sup> December, 2020 (9:00 am) and ends on 27<sup>th</sup> December, 2020 (5:00 pm).** During this period shareholders' of the Company, may cast their vote electronically. The e-voting module shall also be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.

The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the **cut-off date of 21<sup>st</sup> December, 2020**. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. **27<sup>th</sup> November, 2020**, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [autumnbuilders2009@yahoo.in](mailto:autumnbuilders2009@yahoo.in).

The facility for voting through ballot paper shall be made available at the AGM/EGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

The procedure to login to e-Voting website is given below:

1. Open the attached PDF file "**e-Voting.pdf**" giving your Client ID (in case you are holding shares in demat mode) or Folio No. (in case you are holding shares in physical mode) as password, which contains your "User ID" and "Password for e-voting". Please note that the password is an initial password. You will not receive this PDF file if you are already registered with NSDL for e-voting
  2. Launch internet browser by typing the URL <https://www.evoting.nsdl.com/>
  3. Click on "Shareholder - Login".
  4. Put User ID and password as initial password noted in step (1) above and Click Login. If you are already registered with NSDL for e-voting then you can use your existing user ID and password. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
  5. Password Change Menu appears. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof.
  6. Home page of remote "e-Voting" opens. Click on e-Voting: Active Voting Cycles.
  7. Select "EVEN" of (**Autumn Builders Limited**). Members can cast their vote online from **December 25, 2020 (9:00 am)** till **December 27, 2020 (5:00 pm)**.
- Note: e-Voting shall not be allowed beyond said time.**
8. Now you are ready for "e-Voting" as "Cast Vote" page opens.
  9. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm", when prompted.
  10. Institutional shareholders (i.e., other than Individuals, HUF, NRI etc.) are also required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority Letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail [sharmasmitacs@gmail.com](mailto:sharmasmitacs@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

Please note the following:

A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of ballot paper for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith

Other information:

- Login to e-voting website will be disabled upon five unsuccessful attempts to key-in the correct password. In such an event, you will need to go through 'Forgot Password' option available on the site to reset the same.
- Your login id and password can be used by you exclusively for e-voting on the resolutions placed by the companies in which you are the shareholder.
- It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential.
- Please note that if you have opened 3-in-1 account with ICICI Group i.e. bank account and demat account with ICICI Bank Limited and trading account with ICICI Securities Limited, you can access e-Voting website of NSDL through their website viz.; [www.icicidirect.com](http://www.icicidirect.com) for the purpose of casting your votes electronically by using your existing user ID and password used for accessing the website [www.icicidirect.com](http://www.icicidirect.com). Please note that in case you are not able to login through the ICICI direct website, you can also access the e-Voting system of NSDL by using your existing user ID and password for the evoting system of NSDL.

In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the Downloads sections of <https://www.evoting.nsdl.com> or contact NSDL at the following toll free no.: 1800-222-990.

**FORM NO. MGT-11**

**[Pursuant to Section 105(6) of the Companies Act, 2013 of the  
Companies (Management and Administration) Rules, 2014]**

**CIN: L14299WB2009PLC133130**

**NAME OF THE COMPANY: AUTUMN BUILDERS LIMITED**

**REGD OFFICE: 29A, WESTON STREET, 2<sup>ND</sup> FLOOR, ROOM NO. B-3, KOLKATA -  
700012.**

**NAME OF THE MEMBER(s):**

**REGISTERED ADDRESS:**

**EMAIL-ID:**

**FOLIO NO. / CLIENT ID:**

**DP ID:**

I/We, being members of.....shares of the above named company, hereby  
appoint

1. Name:.....Address:.....  
.....Email-id.....Signature.....or  
failing him
2. Name:.....Address:.....  
.....Email-id.....Signature.....or  
failing him
3. Name:.....Address:.....  
.....Email-id.....Signature.....or  
failing him

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the  
Annual general meeting of the company, to be held on Monday, 28<sup>th</sup> day of December, 2020  
at 11.00 AM at 29A, Weston Street, 2<sup>nd</sup> Floor, Room No. B-3, Kolkata - 700 012 and at any  
adjournment thereof in respect of such resolutions as are indicated below:

	Resolution	Optional	
Ordinary Business:		For	Against
1.	Consider and adopt Audited Financial Statements, Reports of the Board of Directors and Auditors for the financial year ended March, 2020.		
2.	Appointment of Managing Director and fixation of remuneration.		

Signed this ..... Day of ..... 2020

Signature of the Shareholder(s) ..... Signature of Proxy(s) .....

Affix Revenue Stamp
---------------------------

**Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**

**AUTUMN BUILDERS LIMITED**  
**CIN: L14299WB2009PLC133130**  
**29A, WESTON STREET, 2<sup>ND</sup> FLOOR, ROOM NO. B3, KOLKATA – 700 012.**  
**Email: [autumnbuilders2009@yahoo.in](mailto:autumnbuilders2009@yahoo.in) Website:**  
**[www.autumnbuilders.in](http://www.autumnbuilders.in)**

**ATTENDANCE SLIP**

**(TO BE HANDED OVER AT THE ENTRANCE OF THE MEETING HALL)**

**(ANNUAL GENERAL MEETING – 28<sup>th</sup> DECEMBER, 2020)**

I/We hereby record my/our presence at the Annual General Meeting of “Autumn Builders Limited” to be held at 29A Weston Street, 2nd Floor, Room No.B3, Kolkata-700 012 on Monday, to be held on 28<sup>th</sup> December, 2020 at 11.00 AM.

Full Name of the Member (IN BLOCK LETTER):  
..... Folio No.: ..... DP  
ID: ..... Client ID: .....

Full Name of the Proxy (IN BLOCK LETTER):  
..... Member/Proxy(s) Signature:  
.....

**(Please cut here and bring the Attendance Slip duly Signed, to the meeting and hand it over at the entrance. Duplicate Slip will not be issued at the venue of the meeting)**



**AUTUMN BUILDERS LIMITED**  
**CIN: L14299WB2009PLC133130**  
**29A, WESTON STREET, 2<sup>ND</sup> FLOOR, ROOM NO. B3, KOLKATA – 700 012.**  
**Email: [autumnbuilders2009@yahoo.in](mailto:autumnbuilders2009@yahoo.in) Website: [www.autumnbuilders.in](http://www.autumnbuilders.in)**

**(ANNEXURE TO THE NOTICE FOR THE ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD ON 28-12-2020)**

Name & Registered Address  
of Sole/First named Member :  
  
Joint Holders Name (If any) :  
  
Folio No. / DP ID & Client ID :  
  
No. of Equity Shares Held :

Dear Shareholders,

**Subject: Process and manner for availing E-voting facility:**

Pursuant to Provision of Section 108 of the Companies Act 2013, Rule 20 of the Companies (Management and Administration ) Rules, 2014 as amended by the Companies (management and Administration), Amendment Rules, 2015 and regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements), Regulations, 2015, the company is pleased to provide E-voting facility to the members to cast their votes electronically on all resolutions proposed to be considered at the Annual General Meeting (AGM) to be held on Monday 28<sup>th</sup> December, 2020 at 11.00 A.M. at 29A, Weston Street, 2<sup>ND</sup> Floor, Room No. B3, Kolkata – 700 012 and at any adjournment thereof.

The Company has engaged the services of National Securities Depository Limited (NSDL) to provide the e-voting facility. The e-voting facility is available at the link <https://www.evoting.nsdl.com>.

The Electronic Voting Particulars are set out below:

<b>EVEN</b> (Electronic Voting Event Number)	<b>User ID</b>	<b>PAN/Sequence No.</b>

The E-voting facility will be available during the following voting period:

<b>Remote E-Voting Start On</b>	<b>Remote E-Voting End On</b>
25 <sup>th</sup> December, 2020 at 09.00 A.M.(IST)	27 <sup>th</sup> December, 2020 at 05.00 P.M. (IST)

Please read the instructions mentioned in the Notice before exercising your vote.

By Order of the Board  
**For Autumn Builders Ltd.**  
**Deepak Kumar Singh**  
Director

Place : Kolkata  
Date : 19.11.2020  
Encl: AGM Notice/Attendance Slip/Proxy Form/Ballot-Form